



# Agenda Item 3.1

## Minutes

**Reidvale Housing Association Management Committee** meeting held on 30.07.25 at 5.30 pm at the offices of Shettleston HA, Pettigrew Street, Glasgow

<b>Attendance:</b>	Helen Richman	HR	Vice Chairperson
	Ian Elrick	IE	Committee Member
	Carmen Rubio-Gutierrez	CRG	Committee Member
	Jim Hastie	JH	Committee Member
	Geraldine Dempsey	GD	Committee Member
	Michael Carberry	MC	Committee Member
	Helen Moore	HM	Committee Member
	Paul McCrudden	PMcC	Committee Member
	Ellen McVey	EMcV	Committee Member
<b>Staff/Adviser(s) Attendance:</b>	Julie Smillie	JS	Interim Director/ Secretary
	Paul Rydquist	PR	Regulatory Compliance Consultant
	William Boale	WB	Housing Manager
<b>In Attendance:</b>	██████████ (Agenda Item 7.1 and 7.2 only)	██	██████████
	██████████ (via Teams) (Agenda Item 7.1 and 7.2 only)	██	██████████

NO.	ITEM	ACTION
	<b>WELCOME AND ORDER OF BUSINESS</b>	
	The Vice Chair welcomed everyone to the meeting. The Vice Chair advised that as PR would be leaving the meeting at 7.00 pm that agenda Items 7.2, followed by 7.1 and 6 would be brought after agenda item 4.	
<b>1.</b>	<b>APOLOGIES</b>	
	Apologies were received from Denise Dempsey, Eddie Marley and Gerry Bitten-O'Prey.	
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b>	
	JS and MC declared a declaration of interest for part of agenda item 7.1.	

<b>3.</b>	<b>MINUTES</b>	
<b>3.1</b>	<b>Minutes of Management Committee 02.07.25</b>	
	The Minutes of the Management Committee meeting of 02.07.25 were proposed as a true record by IE and seconded by HM.	
<b>3.2</b>	<b>Confidential Minute of Management Committee 02.07.25</b>	
	The Minutes of the Confidential Management Committee of the 02.07.25 were proposed as a true record by IE and seconded by JH.	
<b>3.3</b>	<b>Minutes of Housing Services Sub-Committee (HSSC) 13.05.25</b>	
	The draft minutes of the HSSC of 13.05.25 were <b>noted</b> by the Management Committee.	
<b>4.</b>	<b>MATTERS ARISING</b>	
	The Management Committee <b>noted</b> the Matters Arising schedule.	
<b>5.</b>	<b>INTERIM DIRECTOR'S REPORT</b>	
	<p>JS presented the report and appendices.</p> <p>JS asked committee if they would consider a rebrand of the RHA Logo which could incorporate our values and which would also coincide nicely with the 50<sup>th</sup> Anniversary. Committee asked if this could be a done through a design competition and JS advised that this could possibly be a way to do it. Committee agreed that this was a good suggestion and should be looked at further.</p> <p>JS advised committee that the new Housing Officer who was due to start on 11<sup>th</sup> August would no longer be filling the position. This post will be re-advertised.</p> <p>7. Recommendations  7.1 The Management Committee  i) <b>noted</b> the position with service delivery  ii) <b>noted</b> the position with Notifiable Events  iii) <b>noted</b> the update on Health and Safety  iv) <b>noted</b> the update on the website  v) <b>noted</b> the current position with the security upgrades  vi) <b>noted</b> the comments on rebranding  vii) <b>noted</b> the update in relation to the Reidvale Neighbourhood Centre  viii) <b>noted</b> the update on staffing  ix) <b>noted</b> the update on communication  x) <b>noted</b> the governance update</p>	JS/AD

<b>6.</b>	<b>BELLFIELD STREET</b>	
	<p>JS presented the report.</p> <p>JS is arranging a meeting with [REDACTED] and [REDACTED] to agree responsibilities due to the Maintenance Manager having left RHA. JS is looking to employ a Clerk of Works for the project at Bellfield Street. JS confirmed that a grant award of £1.2m has been awarded. JS advised that residents on either side of [REDACTED] Bellfield Street will be visited and that update correspondence will be sent to all residents affected.</p> <p>10. Recommendations 10.1 Management Committee <b>noted</b> progress with the scheme, including [REDACTED]</p>	<p>JS</p> <p>JS</p> <p>PR/JS</p>
<b>7.</b>	<b>GOVERNANCE</b>	
<b>7.1</b>	<p><b>Regulatory Compliance Report and App 1 – Governance and Financial Management Improvement Plan – Updated Version for July 2025</b></p> <p><b>App 2 – Draft notes of first Detailed Review Group held 01.07.25</b></p> <p><b>App 3 – Updated Self Assurance of Compliance with Regulatory Standards</b></p>	
	<p>PR presented the report and appendices.</p> <p>PR advised that there was not much change to the GFMIP from the last report. PR advised that the process of preparing for submission of the annual assurance statement is going well and that the second meeting of the detailed review group took place on 29.07.25. Whilst the first meeting looked at the areas of non-compliance, and the group were satisfied that 3 out of 4 areas were now compliant, the second meeting looked at the remaining areas of partial compliance. The group concluded that a good number were now fully compliant and a number that had been identified as having significant weakness were now partially compliant. These judgements matched those in the report distributed which was also sent to the SHR.</p> <p>PR advised that there is a further meeting with the SHR on the 12<sup>th</sup> August. Committee asked if the SHR would be present to observe the August Management Committee meeting and JS advised that was correct.</p> <p>[REDACTED] advised the position with compliance would be another good thing to convey to residents showing that RHA is going</p>	<p>PR/JS</p>



	[REDACTED]	-
	[REDACTED]	
	[REDACTED]	
	[REDACTED]	
	[REDACTED]	
	[REDACTED]	-
	[REDACTED]	

	[REDACTED]	
	[REDACTED]	
	[REDACTED]	
	[REDACTED]	
	[REDACTED]	





	<p>JS presented the report and committee noted that there were no new member applications and approved the removal of the 6 shareholders.</p> <p>10. Recommendations  10.1 Management Committee  10.1.1 <b>noted</b> the contents of the report  10.1.2 <b>noted</b> and <b>approved</b> the removal of the 6 shareholders at par 4.1.1 for the period 01.04.25 to 16.07.25.</p>	
<b>7.5</b>	<b>Election Process Report and App 1 – Election History</b>	
	<p>JS presented the report and appendix.</p> <p>Committee advised that co-opted members on the report should read elected. This will be advised to AD and changed before being distributed with the AGM papers.</p> <p>It was noted that Eddie Marley is required to stand down and that three from Denise Dempsey, Gerry Bitten-O’Prey, Helen Richman, Carmen Rubio-Guiterrez and Geraldine Dempsey are required to stand down. HR, CRG and GD advised they would stand down and present for re-election at the AGM.</p> <p>10. Recommendations  10.1 The Committee  10.1.1 <b>approved</b> the agreed election history and process to be issued as part of the formal notice of the AGM.</p> <p>The Vice-Chair called standing orders as it was 7.30 pm and asked if committee were happy to continue with the meeting. Committee agreed to continue.</p>	<p>AD</p> <p>AD</p>
<b>7.6</b>	<b>Committee Digest and App 1 – Letter to GWSF from Mairi McAllan, Cabinet Secretary for Housing</b>	
	<p>JS presented the report and appendix and committee noted the contents.</p> <p>10. Recommendations  10.1 Management Committee  10.1.1 <b>noted</b> the contents of the report.</p>	
<b>8.</b>	<b>FINANCE</b>	
<b>8.1</b>	<b>Treasury Management Report and App 1 – Property Valuation Summary</b>	
	<p>JS presented the report and appendix and advised that it was for noting.</p> <p>The report advised that RHA’s Treasury Management Procedure noted the requirement to report to the</p>	



	<p>Management at least once per year on treasury management operations. The report included information on stock valuation data as at 30.06.025; future proposed borrowings; projected cash flow position; interest earnings from surplus funds; compliance with policy and treasury strategy for the next 12 months.</p> <p>Committee <b>noted</b> that there were no issues to be noted in respect of non-compliance with the policy and the treasury strategy for the next 12 months.</p>	
<b>9.</b>	<b>ANY OTHER BUSINESS</b>	
	There were no items to note and the meeting finished at this point.	
<b>10.</b>	<b>DATE OF NEXT MEETING</b>	
	<p>Management Committee 27.08.25</p> <p>FA&amp;R Sub-Cee – 12.08.25 – 5.00 pm</p> <p>HSSC – 12.08.25 – 5.30 pm</p>	