



Agenda Item 3.1

Minutes

Reidvale Housing Association Management Committee meeting held on 13.09.23 at 5.30 pm in the offices of Reidvale Housing Association, 13 Whitevale Street

Attendance:	Eddie Marley	Chair	Chairperson
	Ian McLean	IMcL	Vice Chair
	Jane Marley	JM	Committee Member
	Isabel Brodie	IB	Committee Member
	Alastair Firth	AF	Committee Member
	Steven Campbell	SC	Committee Member
	Linda Wishart	LS	Committee Member
	Rona Anderson	RA	Co-optee
Staff/Adviser(s)	Jill Cronin	JC	Interim Director
Attendance:	Ann Dundas	AD	Minute Taker
IN ATTENDANCE:	Mags Lightbody	ML	Transfer Adviser

NO.	ITEM	ACTION
	WELCOME AND ORDER OF BUSINESS	
	<p>JC advised that as this was the first meeting after the AGM, Office Bearers would need to be elected. JC also welcomed LW to the meeting as she was elected to join the Management Committee at the AGM and was present at tonight's meeting as an observer.</p> <p>JC asked everyone present to introduce themselves to LW.</p> <p>JC explained that under the Rules, sections 59.1 and 59.5 a Chair, Vice Chair and Secretary would need to be elected. Mr Marley was nominated for the position of Chair and this was seconded by SC. IMcL was nominated for the position of Vice Chair and this was seconded by IB. IMcL accepted this position but stated that if a "tenant" committee member wished to take over this position he would be happy to stand down. JC suggested that as she has been acting as Secretary, she would be happy to continue and this was seconded by EM.</p> <p>JC then handed the meeting back to EM.</p> <p>EM advised that this was an extra meeting.</p>	

1.	APOLOGIES	
	Apologies were received from PMcC, EMcV and CL.	
2.	DECLARATIONS OF INTEREST	
	The standing declarations of interest were noted.	
3.	MINUTES	
3.1	Minutes of Management Committee Meeting 30.08.23	
	The Management Committee noted the Minutes of the meeting of 30.08.23	
	The Minute of 30.08.23 was approved on a proposal by JM and seconded by IMcL.	
3.2	Confidential Minutes of Management Committee Meeting 30.08.23	
	The Management Committee noted the Confidential Minutes of the meeting of 30.08.23.	
	The Confidential Minute of 30.08.23 was approved on a proposal by SC and seconded by AF.	
4.	ANNUAL FINANCIAL STATEMENT A1 – AFS 2022-23	
	GB presented the paper and appendix and advised that that this was the last financial return for the financial year where all the information is lifted from the financial statements and put into the SHR portal.	
	9. Recommendations	
	9.1 Mge Cee	
	9.1.1 noted the contents of the report.	
	9.1.2 noted the Interim Director will submit the SHR Audited Financial Statements return by 30 September 2023.	JC
5.	TRANSFER OF ENGAGEMENTS – FINAL BUSINESS CASE FOR APPROVAL A1 – Joint Transfer Business Case and Appendices – Final for Approval A2 – TIS Financial Review of the Business Case A3 – Stage 1 Notice – Final for Approval	
	SEE CONFIDENTIAL MINUTE.	

6.	ANY OTHER BUSINESS	
	<p>JC asked Mge Cee to approve RA back on to the Mge Cee as a Co-optee. Mge Cee agreed.</p> <p>JC confirmed that the Business Plan will show the updated committee details.</p>	JC
	Date of Next Meeting 27 September 2023 at 5.30pm	