

## Agenda Item 3.1 Minutes

**Reidvale Housing Association Management Committee** meeting held on 30.07.25 at 5.30 pm at the offices of Shettleston HA, Pettigrew Street, Glasgow

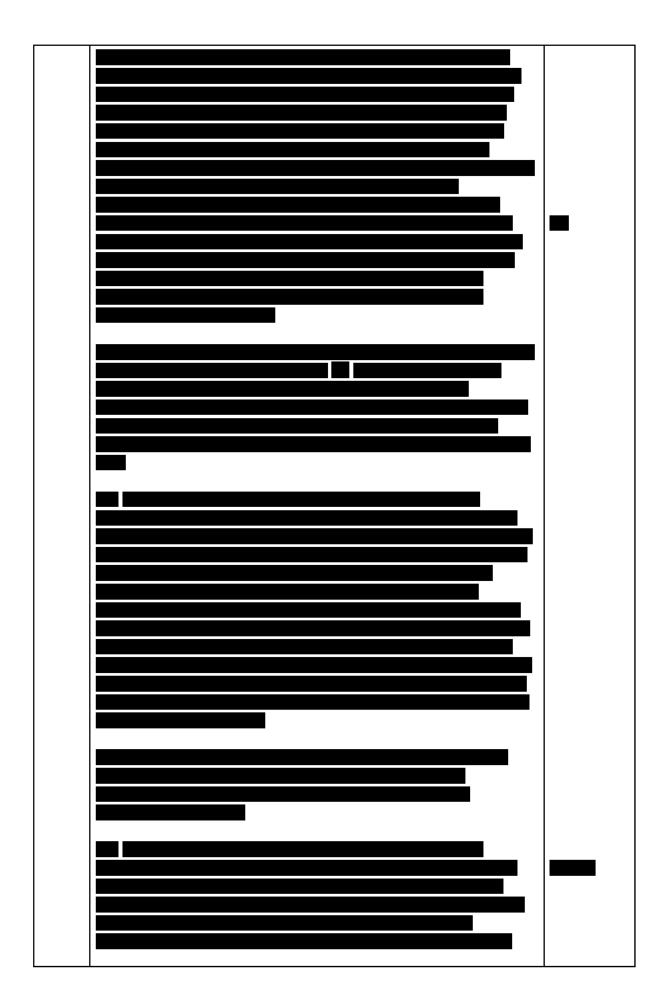
Attendance:	Helen Richman	HR	Vice Chairperson
	lan Elrick	IE	Committee Member
	Carmen Rubio-	CRG	Committee Member
	Gutierrez		
	Jim Hastie	JH	Committee Member
	Geraldine Dempsey	GD	Committee Member
	Michael Carberry	MC	Committee Member
	Helen Moore	HM	Committee Member
	Paul McCrudden	PMcC	Committee Member
	Ellen McVey	EMcV	Committee Member
Staff/Adviser(s)	Julie Smillie	JS	Interim Director/
Attendance:			Secretary
	Paul Rydquist	PR	Regulatory Compliance Consultant
	William Boale	WB	Housing Manager
In Attendance:	Item 7.1 and 7.2 only)		
	(via Teams) (Agenda Item 7.1 and 7.2 only)		

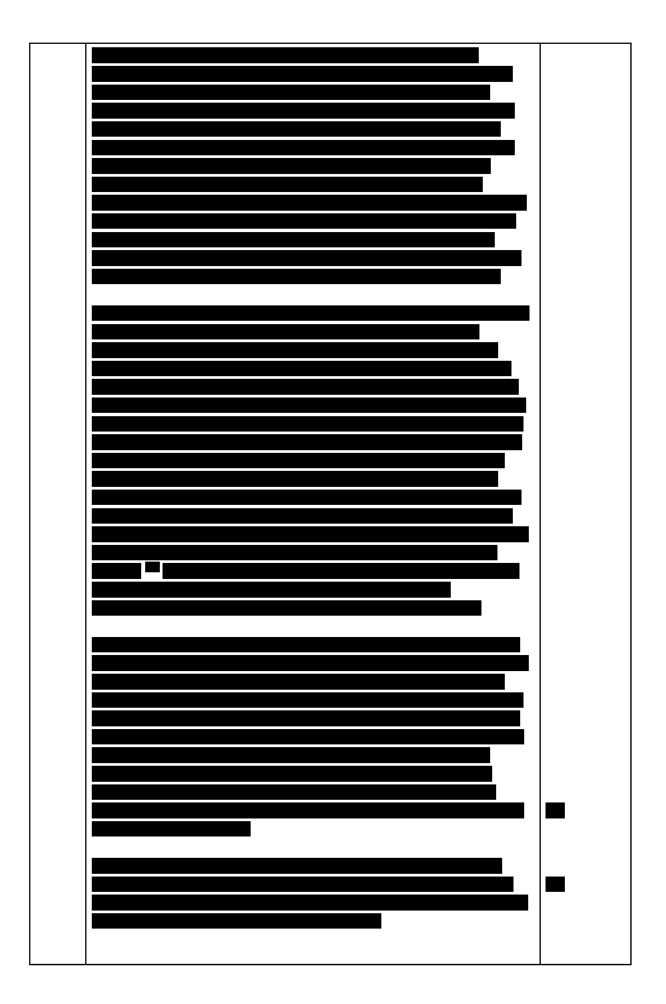
NO.	ITEM	ACTION
	WELCOME AND ORDER OF BUSINESS	
	The Vice Chair welcomed everyone to the meeting. The Vice Chair advised that as PR would be leaving the meeting at 7.00 pm that agenda Items 7.2, followed by 7.1 and 6 would be brought after agenda item 4.	
1.	APOLOGIES	
	Apologies were received from Denise Dempsey, Eddie Marley and Gerry Bitten-O'Prey.	
2.	DECLARATIONS OF INTEREST	
	JS and MC declared a declaration of interest for part of agenda item 7.1.	

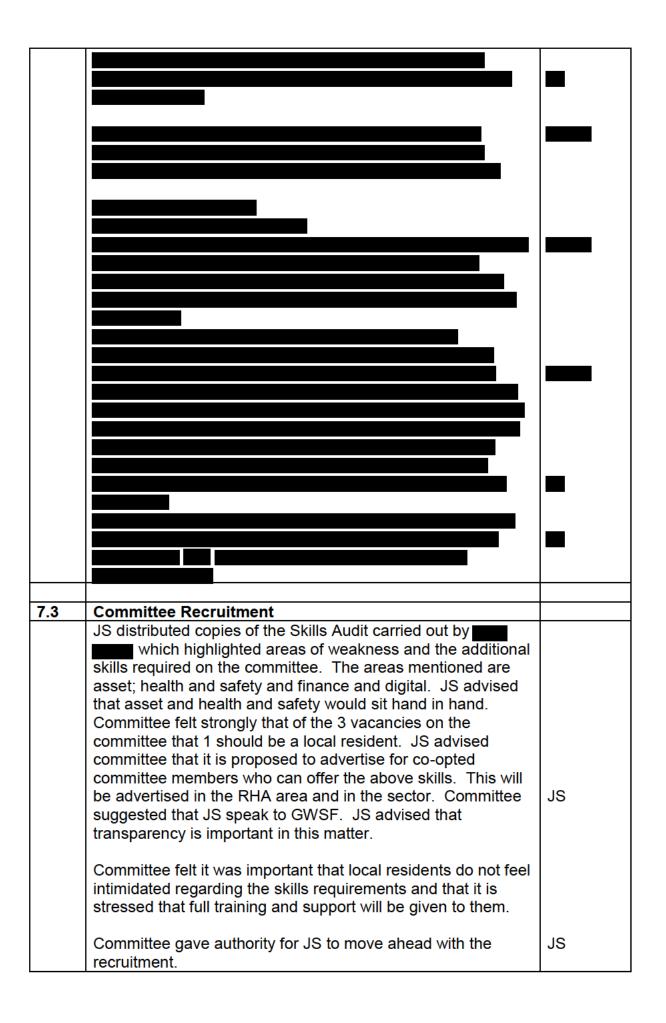
3.	MINUTES	
3.1	Minutes of Management Committee 02.07.25	
	The Minutes of the Management Committee meeting of	
	02.07.25 were proposed as a true record by IE and seconded by HM.	
	by this.	
3.2	Confidential Minute of Management Committee 02.07.25	
	The Minutes of the Confidential Management Committee of	
	the 02.07.25 were proposed as a true record by IE and	
	seconded by JH.	
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3.3	Minutes of Housing Services Sub-Committee (HSSC) 13.05.25	
	The draft minutes of the HSSC of 13.05.25 were <b>noted</b> by the	
	Management Committee.	
	management committee	
4.	MATTERS ARISING	
	The Management Committee <b>noted</b> the Matters Arising	
	schedule.	
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5.	INTERIM DIRECTOR'S REPORT	
	JS presented the report and appendices.	
	JS asked committee if they would consider a rebrand of the	
	RHA Logo which could incorporate our values and which	JS/AD
	would also coincide nicely with the 50th Anniversary.	
	Committee asked if this could be a done through a design	
	competition and JS advised that this could possibly be a way	
	to do it. Committee agreed that this was a good suggestion	
	and should be looked at further.	
	IS advised committee that the new Housing Officer who was	
	JS advised committee that the new Housing Officer who was due to start on 11 <sup>th</sup> August would no longer be filling the	
	position. This post will be re-advertised.	
	position. The post will be to devertible.	
	7. Recommendations	
	7.1 The Management Committee	
	i) <b>noted</b> the position with service delivery	
	ii) <b>noted</b> the position with Notifiable Events	
	iii) <b>noted</b> the update on Health and Safety	
	iv) <b>noted</b> the update on the website	
	v) <b>noted</b> the current position with the security upgrades	
	vi) <b>noted</b> the undate in relation to the Poidvale	
	vii) <b>noted</b> the update in relation to the Reidvale Neighbourhood Centre	
	viii) <b>noted</b> the update on staffing	
	ix) <b>noted</b> the update on communication	
	x) <b>noted</b> the governance update	

6.	BELLFIELD STREET	
<u> </u>	JS presented the report.	
	JS is arranging a meeting with	JS
	at and and to agree responsibilities	
	due to the Maintenance Manager having left RHA. JS is	10
	looking to employ a Clerk of Works for the project at Bellfield Street. JS confirmed that a grant award of £1.2m has been	JS
	awarded. JS advised that residents on either side of	
	Bellfield Street will be visited and that update correspondence	PR/JS
	will be sent to all residents affected.	
	10. Recommendations	
	10.1 Management Committee <b>noted</b> progress with the	
	scheme,	
7.	GOVERNANCE	
7.1	Regulatory Compliance Report and	
	App 1 – Governance and Financial Management	
	Improvement Plan – Updated Version for July 2025	
	App 2 – Draft notes of first Detailed Review Group held	
	01.07.25	
	App 3 – Updated Self Assurance of Compliance with	
	Regulatory Standards PR presented the report and appendices.	
	The presented the report and appendices.	
	PR advised that there was not much change to the GFMIP	
	from the last report. PR advised that the process of preparing	
	for submission of the annual assurance statement is going	
	well and that the second meeting of the detailed review group	
	took place on 29.07.25. Whilst the first meeting looked at the	
	areas of non-compliance, and the group were satisfied that 3	
	out of 4 areas were now compliant, the second meeting	
	looked at the remaining areas of partial compliance. The group concluded that a good number were now fully	
	compliant and a number that had been identified as having	
	significant weakness were now partially compliant. These	
	judgements matched those in the report distributed which was	
	also sent to the SHR.	
	PR advised that there is a further meeting with the SHR on	DD / 10
	the 12 <sup>th</sup> August. Committee asked if the SHR would be	PR/JS
	present to observe the August Management Committee	
	meeting and JS advised that was correct.	
	advised the position with compliance would be another	
	good thing to convey to residents showing that RHA is going	
	1 January 12 and 1 gening	ı

in the right directing and transforming the way the operation is running. PR confirmed that this could be done after the PR/JS meeting with the SHR. JS and MC left the meeting for the remainder of this item. Committee ratified the decision to set up a working group of three management committee members to deal with the appeal against the grievance outcome, made under urgency procedures. 9. Recommendations 9.1 Management Committee 1. **noted** the updated Governance and Financial Management Improvement Plan for July 2025/26 and progress with other matters pertinent to the achievement of full regulatory compliance for information. 2. **noted** the updated self-assessment review submitted to the Scottish Housing Regulator (appendix 3) 3. Ratified the decision to set up a working group of three management committee members to deal with the appeal against the grievance outcome, made under urgency procedures. Due to time constraints PR left the meeting at this point. and left the meeting and committee thanked them for their attendance. JS and MC re-joined the meeting. 7.2







7.4	Shareholders Report	
7.7	JS presented the report and committee noted that there were no new member applications and approved the removal of the	
	6 shareholders.	
	<ul><li>10. Recommendations</li><li>10.1 Management Committee</li></ul>	
	10.1.1 <b>noted</b> the contents of the report	
	10.1.2 <b>noted</b> and <b>approved</b> the removal of the 6 shareholders at par 4.1.1 for the period 01.04.25 to 16.07.25.	
7.5	Election Process Report and	
	App 1 – Election History	
	JS presented the report and appendix.	
	Committee advised that co-opted members on the report should read elected. This will be advised to AD and changed before being distributed with the AGM papers.	AD
	It was noted that Eddie Marley is required to stand down and that three from Denise Dempsey, Gerry Bitten-O'Prey, Helen Richman, Carmen Rubio-Guiterrez and Geraldine Dempsey are required to stand down. HR, CRG and GD advised they would stand down and present for re-election at the AGM.	
	<ul><li>10. Recommendations</li><li>10.1 The Committee</li><li>10.1.1 approved the agreed election history and process to be issued as part of the formal notice of the AGM.</li></ul>	AD
	The Chair called standing orders as it was 7.30 pm and asked if committee were happy to continue with the meeting. Committee agreed to continue.	
7.6	Committee Digest and App 1 – Letter to GWSF from Mairi McAllan, Cabinet Secretary for Housing	
	JS presented the report and appendix and committee noted the contents.	
	10. Recommendations	
	10.1 Management Committee 10.1.1 <b>noted</b> the contents of the report.	
8.	FINANCE	
8.1	Treasury Management Report and App 1 – Property Valuation Summary	
	JS presented the report and appendix and advised that it was for noting.	

	The report advised that RHA's Treasury Management Procedure noted the requirement to report to the Management at least once per year on treasury management operations. The report included information on stock valuation data as at 30.06.025; future proposed borrowings; projected cash flow position; interest earnings from surplus funds; compliance with policy and treasury strategy for the next 12 months.	
	Committee <b>noted</b> that there were no issues to be noted in respect of non-compliance with the policy and the treasury strategy for the next 12 months.	
9.	ANY OTHER BUSINESS	
	There were no items to note and the meeting finished at this point.	
10.	DATE OF NEXT MEETING	
	Management Committee 27.08.25 FA&R Sub-Cee – 12.08.25 – 5.00 pm HSSC – 12.08.25 – 5.30 pm	